

STATE OF UTAH  
OFFICE OF THE LIEUTENANT GOVERNOR



SPENCER J. COX  
LIEUTENANT GOVERNOR

July 14, 2020

Governor's Office of Management and Budget  
ATTN: Duncan Evans  
350 North State Street, Suite 150  
Salt Lake City, UT 84114

Re: Wayne County Reimbursement of CARES Act Funds

Dear Mr. Evans:

Attached is a reimbursement request from Ryan Torgerson, Wayne County Clerk, to cover the county's coronavirus-related expenses for the June 2020 Primary Election. Please reimburse Wayne County **\$660.00** using the following fund: 2320/060/1640/2320/7115 function COVI.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Justin Lee".

Justin Lee  
Director of Elections  
Office of the Utah Lieutenant Governor



STATE OF UTAH  
OFFICE OF THE LIEUTENANT GOVERNOR



SPENCER J. COX  
LIEUTENANT GOVERNOR

May 12, 2020

Ryan Torgerson  
Wayne County Clerk  
P.O. Box 189  
Loa, UT 84747

Dear Mr. Torgerson:

The State of Utah is awarding Wayne County \$850.00 in CARES Act funds to help the county prevent, prepare for, and respond to coronavirus for the June 30, 2020 Regular Primary Election.

The funds will be provided primarily on a reimbursement basis. To obtain the funds, the county must submit a disbursement request form (attached) and provide supporting documentation for each expenditure no later than December 15, 2020. An invoice, receipt, or quote is acceptable documentation for most expenditures. If the county will use the funds to cover normal expenses that have increased due to the coronavirus (e.g., increased postage due because of a higher volume of mail ballots), the county must identify the increase by comparing the cost in 2020 to the cost in previous regular election years. If the county will use funds to cover regular staffing costs, the county must provide detailed timesheets that identify the staff hours that were allocated to prevent, prepare for, and respond to the coronavirus.

Please note that disbursement will be denied in whole or in part if:

- The county uses the funds to supplant its budget;
- The county fails to provide the appropriate documentation for an expense;
- The county uses the funds for purposes other than preventing, preparing for, and responding to coronavirus for the 2020 election cycle; or
- The county submits the disbursement request form after December 15, 2020.

If the county needs additional funding for the Primary Election, you may submit an additional funding request form. If you have any questions related to these funds, please feel free to contact me at [dbrenchley@utah.gov](mailto:dbrenchley@utah.gov) or 801-538-1746.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Brenchley".

Derek Brenchley  
Deputy Director of Elections  
Office of the Utah Lieutenant Governor





## CARES ACT FUNDING REIMBURSEMENT REQUEST

STATE OF UTAH

OFFICE OF THE UTAH LIEUTENANT GOVERNOR

### Requester's Information

1. County: Wayne
2. Name and title of individual filling out this application: Ryan Torgerson
3. Contact Phone #: (435)836-1300 Contact Email: ryan@wayne.utah.gov

### Reimbursement Information

4. Identify the election(s) for which these funds were used: 2020 Primary
5. Total amount approved by the state: \$
6. Total amount of reimbursement: \$ 660.00
7. On the next page, provide a breakdown of expenses that are being reimbursed. You may attach a separate spreadsheet to this application if desired.
  - Receipts, invoices, or other documentation of cost must be provided with this request. If the county cannot produce these items, it must provide a detailed explanation as to why.
  - Expenditures must serve the purpose to "prevent, prepare for, and respond to the coronavirus." Be as specific and detailed as possible in the descriptions of expenditures. Explanations that are vague may be rejected. For example, "COVID Notices" is unacceptable, but explanations such as, "Mailed a postcard notice to all residents in the county on May 25, 2020 informing them of the changes to election processes due to COVID" are desired.
  - Reimbursements for regular staff overtime or staff expenses must be submitted with timesheets or other satisfactory documentation.
  - Expenditures may not supplant the county's budget (i.e., funds may not cover costs that the county would normally incur).

### County Clerk Declaration and Signature

Initial the statements and sign below:

XRT I affirm the expenditures listed in this request were used, or will be used, to prevent, prepare for, and respond to coronavirus for the 2020 Federal election cycle.

RT I affirm the expenditures listed in this request did not, or will not, supplant the county's budget.

Ryan Torgerson  
County Clerk's Signature

7-13-2020  
Date





## CARES ACT FUNDING REIMBURSEMENT REQUEST

STATE OF UTAH

OFFICE OF THE UTAH LIEUTENANT GOVERNOR

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3. Contact Phone #: (435)836-1300 Contact Email: ryan@wayne.utah.gov

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  - Expenditures may not supplant the county's budget (i.e., funds may not cover costs that the county would normally incur).

### County Clerk Declaration and Signature

Initial the statements and sign below:

X I affirm the expenditures listed in this request were used, or will be used, to prevent, prepare for, and respond to coronavirus for the 2020 Federal election cycle.

       I affirm the expenditures listed in this request did not, or will not, supplant the county's budget.

Ryan Torgerson  
County Clerk's Signature

7-13-2020  
Date

Description of expenditure. Be specific and detailed as possible.	Amount (\$)	Receipt, invoices, or other documentation provided (Yes/No). If 'NO,' please provide a detailed explanation as to why documentation is not available.
Return Postage for 2020 Primary Election	\$660.00	yes





## CARES ACT PRIMARY ELECTION NARRATIVE

STATE OF UTAH

OFFICE OF THE UTAH LIEUTENANT GOVERNOR

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The federal government requires a report after each primary and general election that includes a full accounting of the uses of the CARES Act and an explanation of how the funds were used to prevent, prepare for, and respond to coronavirus. **Please submit this narrative to [elections@utah.gov](mailto:elections@utah.gov) no later than July 16, 2020.**

**1. How did the county use the funds to address the pandemic?**

We provided a self addressed stamp envelope to have the voter return the ballot to us.

**2. What were some challenges and major issues the county faced in responding to the pandemic?**

None

# Wayne County

ALL CLAIMS AGAINST THE COUNTY MUST BE FILED ON OR BEFORE THE FRIDAY PRECEDING THE COUNTY COMMISSION MEETING

Date 5-29-2020

NOTICE: Enter in detail and attach original bill, copy, or meeting agenda.

Account No. 10 4170 240 Payable To: Postmaster  
Dept \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Date	Description	Amount
5/29/2020	Postage for Election.	660 <sup>00</sup>

STATE OF UTAH

COUNTY OF WAYNE

I, the undersigned whose foregoing claim is herewith rendered, being duly sworn on oath say that the amount is therefore, legally due and neither the whole nor any part of the same has been paid.

Requested By: \_\_\_\_\_

\_\_\_\_\_  
I have audited the account and find it to be true and correct.

VENDOR: 1570 LOA POST OFFICE

6/01/2020

Check No: 73614

INVOICE #	INV DATE	DESCRIPTION
052920	5/29/2020	Election Postage

INV AMOUNT	GL Number
660.00	10-4170-240

TOTAL AMOUNT 660.00

## Number of Voters by Precinct and Party

FR01	Constitution	1
FR01	Democratic	5
FR01	Independent American	2
FR01	Republican	111
FR01	Unaffiliated	27

146

1,191

$$1,200 \times .55 = \$660.00$$

## Number of Voters by Precinct and Party

LO02	Constitution	1
LO02	Democratic	7
LO02	Independent American	6
LO02	Republican	289
LO02	Unaffiliated	61
LO02	United Utah	1

## Number of Voters by Precinct and Party

LY03	Democratic	5
LY03	Independent American	2
LY03	Libertarian	1
LY03	Republican	151
LY03	Unaffiliated	18

177

# Number of Voters by Precinct and Party

BI04	Democratic	14
BI04	Independent American	1
BI04	Republican	211
BI04	Unaffiliated	37

## Number of Voters by Precinct and Party

TE05	Constitution	3
TE05	Democratic	29
TE05	Independent American	3
TE05	Libertarian	3
TE05	Republican	124
TE05	Unaffiliated	59



## Number of Voters by Precinct and Party

TO06	Democratic	71
TO06	Independent American	4
TO06	Republican	132
TO06	Unaffiliated	85

## Number of Voters by Precinct and Party

HA07	Democratic	8
HA07	Independent American	6
HA07	Libertarian	1
HA07	Republican	112
HA07	Unaffiliated	22